

# WING HALL TRUST AGM

## AGENDA

Meeting to be held via Zoom

On Monday 16th November 2020  
Time 7.30pm to 8.00pm

1. Chairman's welcome.
2. Apologies for absence.
3. Minutes of Annual General Meeting held on 19 November 2019.
4. Matters arising.
5. Chairman's Report.
6. Treasurer's Report and Statement of Accounts to 30 September 2020.
7. Election of Committee.
8. Election of Independent Examiner.
9. Questions from the public.

**WING HALL TRUST**  
**ANNUAL GENERAL MEETING**

**19<sup>TH</sup> November 2019**

**Present Neil** Freeman (chairman) Sheila Lambert – Treasurer, Roger Carey (trustee) Mark Reynolds (Trustee) Lance Redler, Ginny Hollas, John Benson, David Turner, David Kellner, Sue Nightingale, and Carole Payne

Apologies Jacqui Wakefield, Stephen Payne

**1 Chairman's Welcome**

Neil Freeman welcomed everyone. There were no members of the public present.

**2 Apologies for Absence**

**See above**

**3 Minutes of the AGM 19<sup>th</sup> November 2018**

Were approved and adopted

**4 Matters arising**

The WREN grant referred to in the minutes had been received

**5 Chairman's Report**

We are very fortunate to have a strong and lively committee to run this hall. Together with the trustees every one works enthusiastically to ensure the smooth running and upkeep of the hall. This is done without excitement or histrionics. It all goes un-noticed by those not involved but the result is a wonderful facility for the village of which I am very proud. This was brought home to me on Saturday night when Dave and Angie Varey staged an exciting and emotional fund raiser in a beautifully lit and decorated large hall. There was a packed house with people from all over the country. Certainly the hall was being used for the benefit of the community which is why it is here.

The committee meets about 11 times a year and we deal with all manner of items. Repairs to the front wall, hot water in the Snooker room, repainting the white lines in the car park, up dating the emergency lighting.

Then there is the monthly risk assessments marshalled by Ginny Hollas, not to mention replacing doors – do they need to be fire proof? There is much to do.

At every meeting we have an action list prepared by Jacqui our secretary who cannot be here today. There are usually about 15 items, with 5 being finished and 5 more opened. That give some idea of the level of business.

During the past year we have said good bye to Chris Whitley as caretaker who has moved from the village. We have recruited Stephen Payne who with his mother Carole makes a formidable team. Stephen doubles up on bookings to take the pressure off of the ultra efficient Sheila.

On a personal note I shall cease to be Chairman of the committee after this meeting. I stepped in last year when Mark Leech tendered his resignation for personal reasons. We are grateful to Mark for his contributions. I am delighted to report that David Turner has indicated he is willing to stand in that position and I give him all our best wishes.

## **6 Treasurers Report and Statement of Accounts**

The bottom line to this year's accounts shows a loss of £4000 as opposed to a profit in the previous year of £26,500.

If we work from the bottom upwards under RESOURCES EXPENSED it becomes clear that the reason for the difference is the total of expenses - up by £36,520 from last year, of which £33, 000 was due to increased expense on maintenance and repairs - (£40,000 this and £7,000 last year).

We have managed to make a little progress this past year into many of the ongoing projects of which we have been aware for some time, but did not have the funds to attend to. Having completely paid off the bank loan taken on to cover building costs of the renovation of Charlotte Cottage into flats and offices, we are now in a much healthier position to attend to inevitable works involved to maintain the 1906 Village Hall building in a good condition

## INVESTMENT INCOME

*Investment Income was up by just over £5800 on last year. This investment is made up of rental income from CC flats and offices and the COIF investment fund revaluations.*

*In the last year, all flats were fully occupied all year, whereas Flat 2 was vacant for 3 months in the previous year. Also the 2<sup>nd</sup> office which had been vacant for the entire previous 12 months was occupied by the PC for 10 months of last year*

*The major difference in expenditure for CC was an extra £700 for fuel, due to the 2<sup>nd</sup> office being occupied. This figure will actually be reduced by nearly half (refund of £301 but that will show in the current year's figures. We have just switched suppliers for gas and electric supply to the offices which has led to a refund from Eon who were the suppliers for the year of these accounts and had been taking a monthly dd which it appears was much greater than it need have been*

*The charity holds 1223.68 Units in the Charities Official Investment Fund (COIF). The revaluation through the year resulted in a decrease in value of £325.00*

### **- Wing Hall:-rents and lettings**

Hall rents and charges are up by £2000 on last year. Approx £720 of this is due to the rent review with the library, leaving £1280 due to extra individual lettings, equating to somewhere between 70 and 100 extra hours booked compared with the previous year. This in no small part I believe is due to the hard work and attitude of the personnel 'on the ground' for the last 12 months.

The new format for bookings sees myself Sheila Lambert, dealing with the finances as treasurer and 'only' the 21 regular hirers who use the hall once a week. Our 'one-off' bookings are now dealt with very capably by Stephen Payne who has moved smoothly into the role which can be very demanding and involves juggling many 'balls' in the air at any one moment. As well as taking the bookings, Stephen has taken on the caretaking role, proving himself to be very competent and showing a very helpful and 'can-do' attitude on behalf of the hall. We are very fortunate to have him and indeed Carol as cleaner and stand-in caretaker – it is obvious to see the pride both Carol and Stephen take in showing the hall at its best at all times. They work really well

as a team covering all roles required as well as attending to many maintenance jobs. Thank you both for all your hard work.

Breakdown of high cost maintenance/repairs expenditure for ye 30/9/19

Roof leading replaced	£ 4,225.00
2x velux roof lights replaced	£ 4,500.00
Electrical works: rewiring, installing LEDs	£ 13,627.00
emergency lighting	£ 912.00
fire alarm upgrade	£ 4,500.00
replacement stage flooring	£ 1,560.00
matting for small hall/snooker entrance	£ 465.00
Roof repairs	£ 6,706.00
New water heater, sink & taps, snooker	£ 1,216.00
White lines repainted on car park	£ 540.00
<b>TOTAL</b>	<b>£ 38,251.00</b>

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Treasurers Report and Accounts proposed and agreed. The Accounts were signed

## **7 Election of the Committee**

All present members of the committee were willing to stand and were re elected nem com.

## **8 Appointment of Independent Examiner**

David Thompson of R.A. & D.A. Thompson's appointment was confirmed

## **9 Questions from the Public**

None

Meeting Closed at 8pm